

FINANCE, POLICY AND RESOURCES COMMITTEE

ABERDEEN, 18 February 2015. Minute of meeting of the FINANCE, POLICY AND RESOURCES COMMITTEE. Present: Councillor Young, Convener; Councillor Thomson, Vice Convener; and Councillors Allan, Cameron, Dickson, Jackie Dunbar, Len Ironside CBE, Kiddie (as substitute for Councillor McCaig from article 23), Laing, Malik (as substitute for Councillor Donnelly), McCaig, Milne, Noble, Reynolds, Jennifer Stewart, Taylor, Townson and Yuill.

The agenda and reports associated with this minute can be located at the following link:-

<http://committees.aberdeencity.gov.uk/ieListDocuments.aspx?CId=146&MId=3481&Ver=4>

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DETERMINATION OF EXEMPT ITEMS OF BUSINESS

1. The Convener proposed that the Committee consider those reports identified on the agenda as being for determination in private, with the press and public excluded.

The Committee resolved:-

In terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting from item 9.1 of the agenda (article 23 of this minute) onwards so as to avoid disclosure of information of the classes described in the following paragraphs of Schedule 7(A) to the Act: article 23 (paragraph 11), articles 24 and 25 (paragraph 1), articles 26, 27 and 29 (paragraph 8), article 28 (paragraph 9), and article 30 (paragraphs 6, 8 and 10).

MINUTE OF PREVIOUS MEETING 4 DECEMBER 2014

2. The Committee had before it the minute of its previous meeting of 4 December, 2014.

The Committee resolved:-

to approve the minute as a correct record.

COMMITTEE BUSINESS STATEMENT

3. The Committee had before it a statement of pending and outstanding committee business as prepared by the Head of Legal and Democratic Services.

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The Committee resolved:-

- (i) to remove item 2 (Aberdeen Japan Strategy), item 4 (Art Gallery Redevelopment Programme) and item 5 (Phase 3 Restructure – Interim Proposals) from the Statement; and
- (ii) to otherwise note the updates contained therein.

CORPORATE GOVERNANCE PERFORMANCE REPORT (CG/15/26)

4. The Committee had before it a report by the acting Director of Corporate Governance which presented an overview of key performance measures and planned improvement work across the Corporate Governance Directorate.

The report recommended:-

- (a) to note the content of the performance report;
- (b) to comment on the format of future performance reports; and
- (c) to agree any further action considered necessary.

The Committee resolved:-

- (i) to approve the recommendations; and
- (ii) to congratulate staff on the format of the report.

2014/15 FINANCIAL MONITORING - CORPORATE GOVERNANCE (CG/15/05)

5. The Committee had before it a report by the acting Director of Corporate Governance which provided information on the 2014/15 revenue and capital budget's financial performance for the period to 31 December, 2014 for the services within Corporate Governance and advised on any areas of risk and management action.

The report recommended:-

- (a) to note the report and the information on management action and risks that was contained therein; and
- (b) to instruct that officers continue to review budget performance and report on Service strategies.

The Committee resolved:-

to approve the recommendations.

TREASURY MANAGEMENT POLICY AND STRATEGY (CG/15/25)

6. The Committee had before it a report by the acting Director of Corporate Governance which outlined the Treasury Management Policy and Strategy for 2015/16 to 2017/18 for approval.

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The report recommended:-

- (a) to consider and approve the Council's Treasury Management Policy Statement for 2015/16 to 2017/18 as detailed at Appendix 1;
- (b) to consider and approve the Council's Borrowing and Investment Strategy for 2015/16 to 2017/18 as detailed at Appendix 2; and
- (c) to approve the revised Counterparty list as detailed at Appendix 3.

The Committee resolved:-

to approve the recommendations.

COUNCIL GENERAL FUND MONITORING 2014/15 (CG/15/20)

7. The Committee had before it a report by the acting Director of Corporate Governance which provided information on the financial position for the Council and the forecast outturn for financial year 2014/15, highlighting areas of risk management action that had been identified by directors.

The report recommended:-

- (a) to note the prior agreement to the use of any uncommitted revenue surplus towards funding the Council's capital investment requirements as set out in the capital programme, including the strategic infrastructure plan and the decision by Council to earmark a sum for a specific project;
- (b) to agree that as we approach year end, the Head of Finance will review and consider the overall 2014/15 position of the council and take the appropriate action necessary to ensure the Council is suitably financially prepared for future revenue and capital investment purposes; and
- (c) to otherwise note the report.

The Convener, seconded by the Vice Convener moved:-

to approve the recommendations contained within the report and to agree a further recommendation as follows:- to agree to provide the Open Space Trust Board £20,000 to enable the Mither Kirk Project Team to develop funding applications and progress their Business Plan and that the funding should come from this year's underspend.

Councillor Yuill, seconded by Councillor Jennifer Stewart moved as an amendment:-

to approve the recommendations contained within the report and the additional recommendation by the Convener, and to agree a further recommendation as follows:- to approve a further allocation of £500,000 from this year's underspend to be invested in road, pavement and street lighting repairs.

On a division, there voted:- for the motion (15) – the Convener, the Vice Convener and Councillors Allan, Cameron, Dickson, Jackie Dunbar, Ironside CBE, Laing, Malik, McCaig, Milne, Noble, Reynolds, Taylor and Townson; for the amendment (2) – Councillors Jennifer Stewart and Yuill.

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The Committee resolved:-

to adopt the motion to approve the recommendations and to agree to provide the Open Space Trust Board £20,000 to enable the Mither Kirk Project Team to develop funding applications and progress their Business Plan and that the funding should come from this year's underspend.

2014/15 COMMON GOOD BUDGET - MONITORING REPORT UPDATE (CG/15/003)

8. The Committee had before it a report by the Chief Executive which provided information on the income and expenditure position of the Common Good Fund for the year to 31 March, 2015 and the forecast position of the cash balances as at 31 March, 2015.

The report recommended:-

- (a) to note the income and expenditure position as at 31 March 2015; and
- (b) to note the estimated cash balances as at 31 March 2015 of £6.6million based on current estimates, which was within the recommended levels indicated by the Head of Finance.

The Committee resolved:-

to approve the recommendations.

SMALL FINANCIAL ASSISTANCE APPLICATIONS 2014/15 (CG/15/08)

9. The Committee had before it a report by the acting Director of Corporate Governance which presented applications for financial assistance which had recently been received allowing elected members to make a decision on providing funding from the financial assistance budget and to provide information on an event for which funding was previously awarded.

The report recommended:-

to consider the applications received and agree to award grant funding based on the following recommendations:-

- Northfield Academy – a maximum of £1,500;
- Aberdeen Women's Alliance - £1,048; and
- Tillydrone Vision – a maximum of £2,500.

The Committee resolved:-

- (i) to approve grant funding for Northfield Academy and Aberdeen Women's Alliance as outlined above; and
- (ii) to award Tillydrone Vision a grant of £4,500 on the basis that they provide appropriate annual income and expenditure accounts and a statement of cash

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balance which has been approved by a person independent of the day to day operational running of the organisation.

HEALTH AND SAFETY POLICY (CG/15/28)

10. The Committee had before it a report by the acting Director of Corporate Governance which requested ratification of the revised Corporate Health and Safety Policy.

The report recommended:-

- (a) to approve and support the implementation of the revised Corporate Health and Safety Policy; and
- (b) to ensure effective communication of the same to employees and trade union colleagues thorough out the organisation.

The Committee resolved:-

- (i) to approve the recommendations; and
- (ii) to instruct the Chief Executive to review and revise the Policy annually with a report coming back to this committee annually.

AMENDED EMPLOYEE CODE OF CONDUCT (CG/15/11)

11. The Committee had before it a report by the acting Director of Corporate Governance which proposed amendments and additions to the Employee Code of Conduct.

The report recommended:-

to approve the amendments and additions to the Employee Code of Conduct.

The Committee resolved:-

to approve the recommendations.

NEW PENSION SCHEMES (CG/15/12)

12. The Committee had before it a report by the acting Director of Corporate Governance which outlined the forthcoming introduction of the two new pension schemes (Local Government Pension Scheme (LGPS) and the Scottish Teachers' Pension Scheme) with effect from 1 April, 2015 and the tasks to be undertaken to achieve the implementation.

The report recommended:-

- (a) to note the summary details of the new pension schemes, the implementation arrangements and other relevant issues; and

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- (b) to decide on the application of a discretion in relation to the LGPS as detailed under 'Decision on application of discretion' within section 5 of this report. The officer recommendation is to maintain the current policy with the exception of the case of part-time employees, where the material contractual change would be pro-rated.

The Committee resolved:-

to approve the recommendations.

FAMILY FRIENDLY POLICY (CG/15/13)

13. The Committee had before it a report by the acting Director of Corporate Governance which sought approval for the introduction of a Family Friendly Policy which grouped together the Council's family related employment provisions in one document, including the new statutory provision of shared parental leave and pay.

The report recommended:-

- (a) to approve the introduction of a Family Friendly Policy;
- (b) to approve the conversion of the Paternity Leave Scheme from a policy to guidance;
- (c) to note the introduction of Shared Parental Leave and Pay guidance to take account of the new statutory provision of Shared Parental Leave and Pay, which replaces statutory Additional Paternity Leave and Pay, which will be removed from the Paternity provisions;
- (d) to approve the application of statutory Shared Parental Pay; and
- (e) to note other legislative changes requiring appropriate updates to be made to the various family related employment guidance notes.

The Committee resolved:-

to approve the recommendations.

PROCUREMENT OF IT SERVICE MANAGEMENT TOOL (CG/15/07)

14. The Committee had before it a report by the acting Director of Corporate Governance which sought approval to procure and implement a replacement IT Service Management Tool.

The report recommended:-

- (a) to approve the use of an appropriate framework to procure and implement a replacement IT Service Management System and the entering into of a contract for a 4 year period (initial plus extensions), the particular framework agreement to be selected by the Director of Corporate Governance following consultation with the Council's ICT, Procurement and Legal teams; and

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- (b) to approve the total estimated expenditure including on-going maintenance and licence costs of the order of £250,000 - £300,000 over the contract period, based on review of similar implementations at other local authorities.

The Committee resolved:-

to approve the recommendations.

CONDITION AND SUITABILITY PROGRAMME 2015/16 (CHI/15/105)

15. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which sought approval of the provisional Condition and Suitability Programme that was included within the Non-Housing Capital Budget allocation for 2015/16.

The report recommended:-

- (a) to approve the Condition and Suitability Programme 2015/16 projects listed in Appendix A to the report;
- (b) to instruct the Head of Land and Property Assets to implement the detailed programme;
- (c) to delegate authority to the Head of Land and Property Assets, in consultation with the Capital Review Group and the Convenor and Vice-Convenor of this Committee, to amend the Programme should priorities change due to unforeseen circumstances during the year, with such changes to be reported to the Committee as a bulletin report;
- (d) (1) to authorise the Director of Communities Housing and Infrastructure, the Head of Land and Property Assets and the General Manager – Asset Management, in connection with the Programme, to undertake or instruct tendering procedures or competitive quotes procedures as appropriate and the awarding of contracts following thereon, subject to the necessary funding being available in the approved Non-Housing Capital Budget and
(2) exempt all such procedures and contracts from Standing Order 1(3) of the Council's Standing Orders relating to Contracts and Procurement; and
- (e) to note the future condition and suitability projects listed in Appendix B to the report.

The Committee resolved:-

to approve the recommendations.

EXEMPTION FROM THE COUNCIL'S STANDING ORDERS ON CONTRACTS AND PROCUREMENT IN RELATION TO THE CHARGEPLACE SCOTLAND BEST OFFER FRAMEWORK (CHI/15/093)

16. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which outlined a request, under Standing Order 1(6)(b), for an

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exemption from the Council's Standing Orders relating to Contracts and Procurement in relation to the Chargeplace Scotland Best Offer Framework.

The report recommended:-

that the Committee note the content of the report and the reasoning behind requesting the exemption from the relevant standing orders.

The Committee resolved:-

to approve the recommendation.

STRATEGIC INFRASTRUCTURE PLAN PROGRESS UPDATE (CG/15/16)

17. The Committee had before it a report by the acting Director of Corporate Governance which outlined the progress on the delivery of the Strategic Infrastructure Plan.

The report recommended:-

that the Committee note the content of the report and the progress made.

In relation to the Music Hall project, the Committee received an update from Euan Couperwhite, Head of Policy, Performance and Resources who advised (a) that Aberdeen City Council had committed £1million capital to the project; (b) that the total construction costs were £6.3million; (c) that APA had committed £1.25million of its own reserves, with stage 2 applications totalling £2.2million pending with Creative Scotland and the Heritage Lottery Fund; (d) that an extension to the lease on the Music Hall had been agreed; (e) that Historic Scotland had committed £222,000 for the project and The Robertson Trust £242,000; and (f) that APA was actively fundraising for the balance through trusts and foundations and a funding campaign, and the Council has approved in principle a loan guarantee, subject to conditions for the shortfall, to allow APA to commence works in May 2016.

The Committee resolved:-

- (i) to approve the recommendation; and
- (ii) to note the amendments to the update provided in terms of the Music Hall.

ABERDEEN JAPAN STRATEGY (CHI/15/092)

18. With reference to article 19 of the minute of meeting of 20 February, 2014, the Committee had before it a report by the Director of Communities, Housing and Infrastructure which provided information in relation to the Aberdeen Japan Strategy.

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The report recommended:-

- (a) to approve the strategy;
- (b) to instruct officers to implement the business, trade and investment elements of the action plan that can be readily accommodated within existing staff and budget resources and the agreed priorities of the 2015-2016 Committee-approved International Trade Plan;
- (c) to note that full implementation of the action plan (pages 40-45 of the Strategy) would require input (staff time and/or financial resources) by a range of Council services and external organisations, therefore officers will convene a meeting of relevant internal and external stakeholders to discuss the feasibility of implementing the action plan in full, with a report to be brought to the 23 April 2015 Committee; and
- (d) to instruct officers to report on progress and impact of Strategy implementation after one year (January 2016) and after the conclusion of the Strategy period (January 2017).

The Committee resolved:-

to approve the recommendations.

MATTER OF URGENCY

The Convener intimated that he had directed in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973, that the following item be considered as a matter of urgency to enable the Council to meet a planned timescale for transfer of Citymoves to an arms-length organisation.

CITYMOVES - PENSION FUND GUARANTEE REQUEST (ECS/15/007)

19. With reference to article 12 of the minute of meeting of the Education and Children's Services Committee of 2 December 2014, the Committee had before it a report by the Director of Education and Children's Services which sought approval for Aberdeen City Council to act as guarantor in accordance with Local Government Pension Scheme (Scotland) Regulations in respect of six staff who were due to transfer to Citymoves Dance Agency in April 2015.

The report recommended:-

that the Council agree to act as a guarantor in respect of the transferring of employees who are members of NESPF, subject to the Pensions Committee accepting the application from Citymoves Dance Agency for these employees to remain in the scheme.

The Committee resolved:-

to approve the recommendations.

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FAIRTRADE RESOLUTION (CHI/14/050)

20. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which sought the Council's reasserted support of Fairtrade and to update the Resolution on Fairtrade passed in 2003.

The report recommended:-

- (a) to approve the updated and renewed 'Fairtrade Resolution 2015'; and
- (b) to approve Goal 1 of the Aberdeen Fairtrade Steering Group's Action Plan: to create and publicly report on the Council's Fairtrade baseline and progress.

The Committee resolved:-

to approve the recommendations.

ART GALLERY REDEVELOPMENT FUNDRAISING (ECS/15/006)

21. With reference to article 12 of the minute of the meeting of 19 June 2014, the Committee had before it a report by the Director of Education and Children's Services which provided information on progress with the public and philanthropic fundraising campaign for the Art Gallery redevelopment.

The report recommended:-

that the Committee note progress with the campaign and instructs that further reports be made at six month intervals.

The Committee resolved:-

to approve the recommendation.

MATTER OF URGENCY

The Convener intimated that he had directed in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973, that the following item be considered as a matter of urgency to enable a number of the applications to be considered timeously and to allow for the facilitation of the projects.

TWINNING & INTERNATIONAL PARTNERSHIPS (CHI/14/089)

22. The Committee had before it a report by the Chief Executive which sought approval of applications of financial assistance from the International Twinning Budget 2014-2015.

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The report recommended:-

- (a) to note that a budget of £147,250 was agreed by Council for 2015/16. This budget includes an additional £10,000 of monies to support the delivery of activities in relation to the twinning anniversary celebrations with Regensburg, Stavanger and Gomel;
- (b) to approve the following grants from the International Twinning Budget 2014-2015:-
 - (1) Contribution of £7,000 towards a dance project between Fusion Youth Dance Company and Danceworxxx Regensburg to celebrate the 60th anniversary of the twinning agreement, 18 July-1 August 2015;
 - (2) Contribution of £2,500 towards a visit by Education Department staff from Regensburg to Aberdeen, 25-28 February, 2015;
 - (3) Contribution of £3,000 towards reciprocal civic visits that celebrate the 25th anniversary of the Aberdeen-Gomel twinning agreement, April & September, 2015;
 - (4) Contribution of £3,900 towards the participation of a jazz band from Clermont-Ferrand at Aberdeen Jazz Festival, 20-22 March, 2015;
 - (5) Contribution of £7,000 towards an exchange visit by pupils of Jean Jaures and Nestor Perret schools from Clermont-Ferrand to Manor Park Primary School, 8th-13 June, 2015;
 - (6) Contribution of £7,000 towards the participation of SG Walhalla Regensburg at an international youth football camp in Aberdeen, 29 May-1 June, 2015;
 - (7) Contribution of £2,750 towards the attendance of participants from Regensburg at the Write Aberdeen-Write Regensburg publication launch at the University of Aberdeen's May Festival, 29-31 May 2015;
 - (8) Contribution of £1,500 towards a visit by the Mayor of Regensburg to Aberdeen to celebrate the 60th anniversary of the Aberdeen-Regensburg Twinning Agreement, 21-24 September, 2015; and
- (c) to note that previous discussions outside of committee considered the question of whether a smaller group could take decisions on grants given their relatively small size. Members are asked to consider if they wish to change the process by which Aberdeen City Council awards International Twinning Grants through the establishment of a working group. This group, subject to Council approval could consist of 5 elected members (on a 1x1x1x1x1 basis), including a Chairperson, agreed by Council.

The Committee resolved:-

- (i) to approve recommendations (a) and (b);
- (ii) to take no action in relation to recommendation (c) and that the status quo remain in terms of considering applications of financial assistance (i.e. this Committee to continue to consider applications of financial assistance from the International Twinning Budget).

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In accordance with the decision recorded under article 1 of this minute, the following items were considered with the press and public excluded.

PROPOSAL TO DEAL WITH HOLIDAY PAY LEGAL ISSUE (CG/15/14)

23. The Committee had before it a report by the acting Director of Corporate Governance which sought approval for the Council as an employer, to respond to the recent decisions in case law, on payment of staff during holidays.

The report recommended:-

- (a) to note that the Council as the employer was seeking to resolve this issue by reaching a collective agreement, but due to the fact that one trade union's national position was not to enter into collective agreement on the issue of holiday pay, this has not been possible;
- (b) to approve the proposed solution to the holiday pay issue which is an uplift in the value of the temporary pay elements detailed in paragraphs 5.6 and 5.7 by 8.3%, where it can be demonstrated this payment is a regular part of the individual employee's normal pay;
- (c) to instruct officers to apply the solution to the issue detailed at recommendation (b) as soon as practicably possible in order to limit the timeframe for employees to bring claims for unlawful deduction of wages in respect of holiday pay;
- (d) to note that as a general guide for a regular working arrangement to qualify for "normal pay" there will be an identified working pattern with a frequency that will result in an expectation for the work to be done. It will not be an ad-hoc arrangement that has an absence of pattern, regularity and/or frequency; and
- (e) to note that at the time of writing the report the Council had received 225 Employment Tribunal claims on this issue and was highly likely to receive more claims.

The Committee resolved:-

to approve the recommendations.

INTERIM HEAD OF JOINT OPERATIONS

24. The Committee had before it a Business Case which sought the creation of an Interim Head of Joint Operations – Adult Health and Social Care post.

The report recommended:-

- (a) to approve the creation of a post of Head of Joint Operations – Adult Health and Social Care on an interim basis for 12 months as a joint appointment between Aberdeen City Council and NHS Grampian; and
- (b) to approve that the fixed term post be filled on an expression of interest and assessment of suitability basis to the ring fenced group as outlined in the report.

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The Committee resolved:-

to approve the recommendations.

ICT RESTRUCTURE (CG/15/15)

25. The Committee had before it a Business Case which provided information on the outcome of the ICT restructuring review.

The report recommended:-

to note the outcome of the review in relation to the ICT restructure.

The Committee resolved:-

to approve the recommendation.

CONDITION & SUITABILITY PROGRAMME 2015/16 - APPENDIX A

26. The Committee had before it appendix A to the report relating to the Condition and Suitability Programme 2015/16 which outlined the projects associated with the programme.

The Committee resolved:-

to note the appendix previously agreed at 7.2 of the agenda. (Article 15 of this minute refers).

ABERDEEN JAPAN STRATEGY - APPENDIX TWO

27. The Committee had before it appendix two to the report relating to the Aberdeen Japan Strategy which outlined the costs of commissioning and the remaining balance to develop and deliver the strategy.

The Committee resolved:-

to note the appendix previously agreed at 8.2 of the agenda. (Article 18 of this minute refers).

POWIS COMMUNITY CENTRE (CHI/14/090)

28. The Committee had before it a report by the Director of Communities, Housing and Infrastructure which provided an update on the provision of Powis Community Centre and its occupation by Powis Gateway Community Centre Limited and a commercial childcare provider.

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The report recommended:-

- (a) to note the progress to date in relation to putting the occupiers of the building onto formal legal arrangements; and
- (b) in line with the resolution of the Education, Culture and Sport Committee in January 2014, to allocate an additional annual development grant of £14,100 (pro-rata) to Powis Gateway Management Committee, backdated to when the Committee stopped receiving rental income from Stompers.

The Committee resolved:-

to approve the recommendations and to allocate the money to Powis Gateway Management Committee within 14 days.

CUSTOMER RELATIONS MANAGEMENT SYSTEM REPLACEMENT (CG/14/171)

29. The Committee had before it a report by the acting Director of Corporate Governance which sought approval to undertake a formal collaborative procurement exercise for a replacement Customer Relationship Management System (CRM) in conjunction with Highland Council (Lead Authority) and Argyll and Bute Council on the basis of a shared services approach, and to seek approval of the total estimated expenditure.

The report recommended:-

- (a) to approve the capital spend of £150,000 from the Technology Investments Requirements programme to purchase a replacement CRM system;
- (b) to approve the revenue expenditure of approximately £33,000 - £37,000 for support and maintenance, as detailed in this report from the existing ICT supplies and services support budget over a 5 year period; and
- (c) to recognise the shared service opportunities this joint procurement presents.

The Committee resolved:-

to approve the recommendations.

MATTER OF URGENCY

The Convener intimated that he had directed in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973, that the following item be considered as a matter of urgency to enable officers to pursue the actions in the report to have a positive impact against the current challenges of delayed discharges.

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HEALTH AND SOCIAL CARE RESPONSE TO OUR DELAYED DISCHARGE CHALLENGES

30. The Committee had before it a report by the acting Director of Corporate Governance which outlined the current challenges in Aberdeen City, the impact this has on people we support and sets out proposals utilising additional Scottish Government funding being made available to the city to address these current specific challenges with regards to delayed discharges.

The report recommended:-

- (a) to note the Delayed Discharges Challenges within this report and the Appendix outlining the initiatives identified to address the challenges;
- (b) to agree to invoke Standing Order 1(6)(a) of the Standing Orders relating to Contracts and Procurement and to set aside the requirements of Standing Orders 5 & 6 to undertake a competitive tendering exercise and, subject to agreement of suitable terms, to authorise the direct appointment of Cornerstone Care in relation to the specific proposal: 1. Social Care Recruitment & Retention Programme as detailed in the Appendix, up to the value of the indicative funding provided by the Scottish Government for this purpose which is currently estimated at £100,000; and
- (c) to note that officers will work with partner agencies and the Scottish Government to develop the other proposals, numbered 2-5, as well as some of the income potential proposals relating to proposal 1, prior to permissions to proceed being formally requested of the relevant Committee or Integrated Joint Board (once formally established).

The Committee resolved:-

to approve the recommendations.

- **COUNCILLOR WILLIE YOUNG, Convener**